

## RUNCORN ENERGY FROM WASTE LOCAL LIAISON FORUM MINUTES

Wednesday 20<sup>th</sup> January 2021 (Online Meeting)

		Action
	<b>Attendees</b>	
	Roy Griffin, Viridor (Chair) Phil Goodwin, Environment Agency Steve Burrows, (For) EHO, Halton Borough Council Rob Cooper, (For) Principal Planning Officer, Halton Borough Council Cllr Alan Lowe, Halton Borough Council Cllr John Bradshaw, Halton Borough Council Cllr Dave Cargill, Halton Borough Council Cllr Chris Rowe, Halton Borough Council Julian Watts, TPSCo	
	<b>Apologies</b>	
	Andrew Plant, Principal Planning Officer, Halton Borough Council Isobel Mason EHO, Halton Borough Council	
<b>1</b>	<b>Welcome and Introductions</b>	
	Mr Cooper and Mr Burrows introduced themselves as standing in for Andrew Plant and Isobel Mason respectively.	<b>Note</b>
<b>2</b>	<b>Review of Actions</b>	
	The minutes of the previous meeting (20 <sup>th</sup> January 2021) were confirmed.  Cllr Bradshaw asked a clarification question regarding the use of CCTV noted in Section 4 of the October minutes. Cllr Rowe offered to confirm the reason for the request made by Cllr Ratcliffe in that meeting.  Actions from previous meetings were reviewed and two actions remain outstanding as shown below.	<b>Note</b>
	Cllr Rowe asked that Environmental Fund data be circulated with the minutes of the meeting. <a href="#">Updated information was included as an appendix to the minutes of the October meeting. Future updates will be included in Section 5 below.</a>	<b>Closed</b> <b>(Roy Griffin)</b>
	Isobel Mason noted in the October 2019 meeting that there might be opportunities for the Operator to work with a Halton-based scheme running placement programmes for young people from care backgrounds. Roy took an action to follow up with Viridor to assess potential collaboration, but this	<b>Open</b> <b>(Roy Griffin)</b>

	has not been possible to date as a result of COVID concerns. The item remains open for future consideration.											
	The distribution plan for the newsletter was reviewed and agreed. Action for Roy to initiate distribution following the meeting.  The newsletter was distributed at the beginning of November.	<b>Closed (Roy Griffin)</b>										
	Isobel Mason asked a question concerning alarms on EFW which might be heard by local residents. Action for Roy to publish the times of routine alarm testing on site for the next meeting.  There is a single scheduled test for the ERF alarm systems; and this should be expected at 1400 every Friday. (A two-tone fire alarm). Servicing and maintenance activity may cause other alarms from time to time. The Operator will consider how to document these if required.	<b>Open (Roy Griffin)</b>										
<b>3</b>	<b>Operators Presentation</b>											
	Roy provided a presentation from the operator including data for the period from <a href="#">October to the end of December 2020</a> . The presentation is attached for the groups reference.	<b>Note</b>										
<b>4</b>	<b>Community Matters</b>											
	A draft communication plan was presented to the LLF in the October 2019 meeting, approved in principal, and published in January 2020 with the intention that the plan is reviewed and updated as a regular agenda item for future meetings of the Forum.  A copy of the approved plan is attached to these minutes including updates on progress for the year to date.	<b>Note</b>										
<b>5</b>	<b>Environmental Fund Update</b>											
	Mr Plant provided an e-mail update on the Environmental Fund and reported that projects have been approved since the last meeting as below.	<b>Note</b>										
	<table border="1"> <tr> <td>Arley Drive Pitches – open space improvements</td> <td>£80,669.00</td> </tr> <tr> <td>Town Park Palace Fields Avenue – open space improvements</td> <td>£330,735.00</td> </tr> <tr> <td>Westfield Pre School Air Quality Monitoring – to extend air quality monitoring.</td> <td>£21,400.00</td> </tr> <tr> <td>CCTV Cameras - Mobile Monitoring – this is in relation to fly tipping etc.</td> <td>£50,000.00</td> </tr> <tr> <td>Brindley Green – improvements in Runcorn old town</td> <td>£3,995.00</td> </tr> </table>	Arley Drive Pitches – open space improvements	£80,669.00	Town Park Palace Fields Avenue – open space improvements	£330,735.00	Westfield Pre School Air Quality Monitoring – to extend air quality monitoring.	£21,400.00	CCTV Cameras - Mobile Monitoring – this is in relation to fly tipping etc.	£50,000.00	Brindley Green – improvements in Runcorn old town	£3,995.00	
Arley Drive Pitches – open space improvements	£80,669.00											
Town Park Palace Fields Avenue – open space improvements	£330,735.00											
Westfield Pre School Air Quality Monitoring – to extend air quality monitoring.	£21,400.00											
CCTV Cameras - Mobile Monitoring – this is in relation to fly tipping etc.	£50,000.00											
Brindley Green – improvements in Runcorn old town	£3,995.00											

<b>6</b>	<b>Site Development Activity</b>	
	<p>Cllr Rowe asked about the recent Planning Application for the 3D Printer Project. Mr Cooper noted that there was outline information only in the Planning systems at the time. Roy explained that the project (as a concept) has been reallocated and will not proceed at Runcorn ERF.</p>	<b>Note</b>
<b>7</b>	<b>Dates and Times of Future Meetings</b>	
	<p>Meetings for are proposed as below and replace the dates published in any previous minutes.</p> <p style="text-align: center;"><b>NB. While COVID controls remain in place meetings of the LLF are intended to take place online rather than at Runcorn EfW.</b></p> <p><b>1600 on the 21<sup>st</sup> April 2021</b> <b>1600 on the 21<sup>st</sup> July 2021</b></p>	<b>Note</b>
<b>8</b>	<b>AOB</b>	
	<p>Cllr Rowe asked about the use of the tipping hall doors and specifically whether there was anything wrong with them and why they are opened on a Sunday.</p> <p>Roy responded that the doors are working as designed and are used seven days per week. Noted that there are technical works pending on the doors.</p>	<b>Note</b>
	<p>Cllr Rowe asked about the use of an odour monitoring plan, any requirements for such in the Permit and how often routine monitoring takes place.</p> <p>Roy responded that odour monitoring takes place routinely and that the frequency of monitoring does vary over time (a deliberate act in response to the need for additional monitoring as perceived by the Operator). The Environmental Permit does not state an absolute requirement for such a plan.</p>	<b>Note</b>
	<p>Cllr Rowe asked about the release of odour monitoring data to the Environment Agency and how frequently such release is required.</p> <p>Roy explained that data is made available to the EA when required and on the specific request of the EA; there are no routine data submission requirements in the Permit for odour monitoring activity.</p>	<b>Note</b>
	<p>Cllr Rowe asked why the Operator does not provide / advertise the advance notification of Planning and Permit applications and whether they could be included in future newsletter.</p> <p>Roy noted that the notification and advertising of applications is not the role of the Operator but the relevant Regulator. The use of the newsletter for future notification of applications will be considered by the Operator but responsibility for consultation on specific application documents remains with the relevant Regulator.</p>	<b>Note</b>

	<p>Cllr Rowe asked about the potential for visits to Runcorn ERF by members of the public.</p> <p>Roy explained that visits can be considered where they are for a genuine educational (eg students of further education) or social benefit (eg U3A) but noted that the Operator is under no obligation to agree to such events.</p>	<b>Note</b>
	<p>Cllr Bradshaw asked if guidelines for applications to the Environmental Fund could be made available.</p> <p>Isobel Mason explained that there is an existing process within HBC including a panel of three Councillors who meet with the Planning function of HBC to review applications.</p>	<b>Note</b>