

RUNCORN ENERGY FROM WASTE LOCAL LIAISON FORUM MINUTES

Wednesday 20th February 2019

		Action
	Attendees	
	Roy Griffin, Viridor (Chair) Mark Paterson, TPSCo Chief Operating Officer Alex Sutherland, Environment Agency Andrew Plant, Principal Planning Officer, Halton Borough Council Cllr Alan Lowe, Halton Borough Council Cllr Dave Cargill, Halton Borough Council Cllr Chris Rowe, Halton Borough Council	
	Apologies	
	Cllr John Bradshaw Isobel Mason EHO, Halton Borough Council	
1	Welcome and Introductions	
	No introductions were required.	Note
2	Review of Actions	
	The minutes of the previous meeting (18 th December 2018) were confirmed. Actions from previous meetings were reviewed and three were closed; three actions remain outstanding as shown below.	Note
	Mr Plant (AP) had asked for information on the rail logistics, which Cllr Rowe had raised as an issue under AOB at the meeting of the 17 th July. A briefing note was circulated in the minutes of the December meeting to address this item.	Closed
	Roy will include a 'household equivalent' illustration of energy exports in future presentations. This item remains under development.	Open (Roy Griffin)
	Roy to provide briefing notes on the recovery techniques used for aggregate production from Air Pollution Control residues (APCr) and Incinerator Bottom Ash. Short notes on each topic were provided during the meeting and are attached to the minutes for reference.	Closed
	A suggestion was made by Mr Sutherland that information on metals recovery should also be provided. Metals recovery rates will be reported quarterly from the end of Q1 2019 in the Operator Presentation.	Closed
	Selection of a Residents Representative remains open as an action and updates are provided below in section 4.	Open (All)
	Cllr Rowe asked that historic Environmental Fund data be circulated with the minutes of the meeting. Roy to obtain.	Open (Roy Griffin)

3	Operators Presentation	
	Roy provided a presentation from the operator including data for the period from December 2018 to end January 2019. The presentation is attached for the groups reference.	Note
	Cllr Lowe raised a question regarding the potential use of the Daresbury exit from the M56 (J12) by HGVs delivering to site and asked whether this was normal and in compliance with the Section 106 routing agreement. Roy observed that this route to the Weston Expressway is not covered by the S106 Agreement but offered to survey hauliers to see if such use is normal.	Roy Griffin
	Cllr Lowe noted that he had received comments from fellow Councillors about increased use of the Bridgewater Expressway and Weston Link by HGV traffic and further noted that this was likely to increase during the pending Weston Expressway roadworks. Roy took an action to investigate use of these roads and confirm any impact on the S106 Agreement.	Roy Griffin
	Cllr Rowe raised a question regarding the use of the Tipping Hall doors and when they should (or should not) be shut). Roy to provide a response to the next meeting.	Roy Griffin
4	Community Matters	
	A general discussion took place concerning the selection of a Resident Representative to attend the Forum.	Note
	Cllr Rowe noted that he had attended a feedback meeting with local residents to discuss the appointment of a Residents Representative and been informed that the use of a balloting process is favoured by the residents (as was used for the original appointment of a Representative to the INEOS Community Forum).	Note
	Mr Paterson compared the methods of appointment used in the (now expired) INEOS Community Forum and that used by schools to appoint Governors.	Note
	Roy provided the Forum with a draft Role Profile for the position of Residents Representative and asked for comment in the following meeting.	All
	A general discussion took place concerning the selection of an appropriate candidate for the role including the following points. <ul style="list-style-type: none"> • The current Terms of Reference do not include the rules for any form of balloting process and these would need to be defined in writing for the LLF to approve. • A long list would need to be produced to target the selection of a resident local to the facility. Roy noted that the existing newsletter mailing list could provide that function and covers some 1800 local properties. • Potential candidates will be required to receive contact from members of the public and would be expected to have a public profile. Roy noted that this would require the publication of their name and contact details in the same manner as Councillors. 	Note

	<p>Consideration of Legal and GDPR implications may be required for any balloting process used.</p> <ul style="list-style-type: none"> • The Terms of Reference do not include any boundaries for appointments made or the conduct, term of appointment or duration of service for any appointment made. • A question was raised about the production of shortlist and counting of votes in any potential ballot held; specific concern was raised by the Forum with regards to transparency and impartial selection. Cllr Rowe volunteered to be an adjudicator should the process be approved by the Forum. • The practical elements of any selection process would require defining; return address for nominations, votes etc and the publication of results. Roy noted that the Operator could make such facilities available but will be viewed as partial by some candidates. A specific concern was raised with regards to the potential for complaint about process / procedures for selection. 	
	Roy undertook to produce a potential framework for the selection process and to present to the Forum at next meeting.	Roy Griffin
5	Environmental Fund Update	
	No update was available for this meeting; Roy to contact Mr Plant for the standard information post meeting.	Completed
6	Site Development Activity	
	<p>A general discussion took place concerning the Planning Permission and Environmental Permit applications submitted by the Operator. Roy noted that the Planning application had been determined on the 4th February and the decision notice issued with the reference number of 18/00417/S73 on the 5th February. A copy of the decision is available in the minutes of the 4th February DCC Meeting on the HBC website.</p> <p>Determination of the Permit application is expected in March.</p>	Note
7	Dates and Times of Future Meetings	
	<p>Meetings are proposed as below, and these replace the dates published in any previous minutes.</p> <p>1600 on the 17th April 2019 1600 on the 19th June 2019 1600 on the 21st August 2019</p>	Note
8	AOB	
	Mr Paterson informed the Forum that he would be retiring at the end of March and that this would be his final meeting with the LLF.	Note