

Beddington Landfill and ERF Liaison Group - Terms of Reference

1.0 Purpose of the Liaison Group

- 1.1 The purpose of the group is to provide an open channel of communication between Viridor ('the Company'), local residents and other parties with an interest or role in the operation of the site. This will be a two-way process. The group will provide the opportunity of a formal platform for representatives of the local community to raise any queries and concerns that they have about the operations at the Beddington Landfill and construction (and in due course operation) of the Energy Recovery Facility (ERF). The Company will undertake to provide an immediate response to such queries where possible, and a rapid and formal response where otherwise appropriate. The Company will use the group to provide regular updates on developments relating to Company operations and where possible, to consult the wider community in advance of site developments.
- 1.2

The liaison group will in no way effect the 'open door' policy that the Company operates, for members of the public or other interested parties to be able to visit any site and be provided with information relating to operations.

2.0 Liaison Group Representation

- 2.1 Membership is designed to provide a representative section of local residents and their representatives, local authority members representing all tiers of local government and specifically representing wards in the vicinity of site operations, local authority officers with a role relating to planning, regulation, waste and environmental matters, officers from the regulatory body, e.g. the Environment Agency, and any other relevant stakeholders. These members are in addition to representatives of the Company, including the Regional and Site Managers, an Environment and Technical Department Officer, and the External Affairs Manager.
- 2.2

- 2.3 For the purposes of providing an effective forum for an informative, manageable and efficient two-way communication process, the maximum number of members of the group, although not specified, will be at the discretion of the group once established, or the Company.

Membership is designed to ensure that no one party should be over-represented in order to prevent any given party exerting disproportionate influence over the proceedings of the meetings, or pursuing an agenda other than that as set out in these terms of reference.

3.0 Frequency of Meetings

- 3.1 The liaison group will meet on a quarterly basis (every three months approximately), unless it is agreed by the group that circumstances lead to a consensus to meet more or less frequently.

4.0 Terms of Reference - General

- 4.1 Meetings of the liaison group shall discuss matters relating to operations of the Beddington Landfill Site, construction and due operation of the ERF and any other developments concerning matters of direct relevance to the operations of Viridor in the surrounding area. Other developments in the operations of the Company may also be reported. Other matters of relevance to waste management operations and their potential impacts may be reported by other parties represented. Matters over which the group has no interest or control shall not be within the remit of the group.
- 4.2

Formal correspondence may be entered into on behalf of the group only where this is agreed by consent at a meeting of the group.

5.0 **Costs**

5.1 Any reasonable costs incurred through group meetings (venue hire, correspondence, etc) shall be met by the Company. All such costs are at the discretion of the Company.