

## RUNCORN ENERGY FROM WASTE LOCAL LIAISON FORUM MINUTES

Wednesday 17<sup>th</sup> April 2019

		Action
	<b>Attendees</b>	
	Roy Griffin, Viridor (Chair) Julian Watts, TPSCo Alex Sutherland, Environment Agency Andrew Plant, Principal Planning Officer, Halton Borough Council Cllr Alan Lowe, Halton Borough Council Cllr Dave Cargill, Halton Borough Council	
	<b>Apologies</b>	
	Cllr John Bradshaw, Halton Borough Council Isobel Mason EHO, Halton Borough Council Cllr Chris Rowe, Halton Borough Council	
<b>1</b>	<b>Welcome and Introductions</b>	
	No introductions were required.	<b>Note</b>
<b>2</b>	<b>Review of Actions</b>	
	The minutes of the previous meeting (20 <sup>th</sup> February 2019) were confirmed with a single change requested by Mr Plant to correctly identify the Development Control Committee in section 6.  Actions from previous meetings were reviewed and two actions remain outstanding as shown below.	<b>Note</b>
	Roy will include a 'household equivalent' illustration of energy exports in future presentations. A briefing note is included with these minutes; future presentations will report energy exports in these terms.	<b>Closed</b>
	Selection of a Residents Representative remains open as an action and updates are provided below in section 4.	<b>Open (All)</b>
	Cllr Rowe asked that historic Environmental Fund data be circulated with the minutes of the meeting. Roy to obtain.	<b>Open (Roy Griffin)</b>
<b>3</b>	<b>Operators Presentation</b>	
	Roy provided a presentation from the operator including data for the period from February to the end of March 2019. The presentation is attached for the groups reference.	<b>Note</b>
	A general discussion about the presentation of complaint data concluded with a request that the Operator include a graph of 12 months rolling data. Future presentations will include this information.	<b>Roy Griffin</b>

	Cllr Lowe raised a discussion about the potential for discounted power to be made available for local residents. Roy explained that this was not an arrangement which would be proposed by the Operator.	<b>Note</b>
	In the February meeting Cllr Lowe noted that he had received comments from fellow Councillors about increased use of the Bridgewater Expressway and Weston Link by HGV traffic and further noted that this was likely to increase during the pending Weston Expressway roadworks. Roy took an action to investigate use of these roads and confirm any impact on the S106 Agreement and reported back to the Forum that the S106 route would not be affected as the Weston Expressway exit remains in service. (NB. The route only seeks to avoid the use of surface streets in the immediate vicinity of the plant and does not extend to instructions for the use of the Expressways).	<b>Note</b>
	In the February meeting Cllr Rowe had raised a question regarding the use of the Tipping Hall doors and when they should (or should not) be shut. Roy explained that the door can be shut for periods of time outside of normal deliveries but noted that there may be vehicle access into the tipping hall seven days per week and that a rigid schedule would not be practicable.	<b>Note</b>
<b>4</b>	<b>Community Matters</b>	
	A general discussion took place concerning the selection of a Resident Representative to attend the Forum.	<b>Note</b>
	Roy reported that internal discussion by the Operator had highlighted some concerns regarding the use of a balloting process and had identified potential for allegations of bias if run by the Operator.  Roy made a general observation that the residents representative would need some clear guidelines on what to expect from the LLF structure in order to manage expectations. A more specific observation was that the process of nominating and then voting for a candidate is the same as that which produces Elected Members; but that Elected Members have a mandate to deliver specific services to their Constituents and receive the support of a framework within which to do so. A residents representative is intended as a conduit for communication only.	<b>Note</b>
	Mr Plant raised a discussion point regarding the segregation of Planning and Public forums into different sections of the meeting as a way of managing expectations.	<b>Note</b>
	Roy described the use, by the Operator at other facilities, of the Community Liaison Group format and compared it to the LLF format. The key difference being that the LLF is required to be quorate in order to fulfil its function and is specifically required to include Elected Members while the CLG format invites a broader spectrum of stakeholders; including Elected Members.	<b>Note</b>
	Cllr Lowe provided a description of the Rocksavage Forum and noted that despite extended periods between meetings it seems to be an effective tool. Also noted that it uses a regular and pro-active communication strategy.	<b>Note</b>

	Cllr Lowe proposed that the Elected Members should consider the various options and provide some feedback to the Forum.	<b>Cllr Lowe</b>
<b>5</b>	<b>Environmental Fund Update</b>	
	<p>No update was available for this meeting. Mr Plant explained that the Development Control Committee receives reports from the Environmental Fund Management Board and that there is only one fixed meeting per year (nominally June) with two additional meetings available if required. The last minutes were approved in January 2019 and no further updates are available for the time being. A copy of the minutes is included in the Agenda Reports Pack on the <a href="#">HBC website</a>.</p> <p>Mr Watts noted that the 2018_19 financial year has now ended and that the calculations for the year were being prepared for submission to HBC.</p>	<b>Note</b>
<b>6</b>	<b>Site Development Activity</b>	
	<p>A general discussion took place concerning the Planning Permission and Environmental Permit applications submitted by the Operator. Roy noted that the Environmental Permit had been determined and issued by the Environment Agency.</p> <p>With both permissions now in place the facility will begin a rolling Improvement Programme which is expected to last for several years and to gradually increase plant throughput. Roy explained that there will be no immediate visible change (increase) in plant operations and offered to provide a more detailed briefing during the next meeting.</p>	<b>Note</b>
<b>7</b>	<b>Dates and Times of Future Meetings</b>	
	<p>Meetings are proposed as below, and these replace the dates published in any previous minutes.</p> <p>1600 on the 19<sup>th</sup> June 2019 1600 on the 21<sup>st</sup> August 2019 1600 on the 16<sup>th</sup> October 2019</p>	<b>Note</b>
<b>8</b>	<b>AOB</b>	
	Roy raised a question about the Membership of the LLF and asked that the question be put on the Agenda for next meeting with the intention of confirming that the membership is correct following the realignment of Ward boundaries and the results of Local Elections.	<b>Note</b>